

The Health Management Academy Chief Financial Officer

About The Academy

The Health Management Academy (The Academy) is made up of a network of executives from the nation's largest integrated health systems and the most innovative health services companies striving to shape the future of healthcare. Since 1998, The Academy has convened executive peer groups, provided leadership development programs, and conducted strategic market research & policy analysis to enhance health system effectiveness and inform strategy. Members leverage The Academy's network and resources to gain national perspective on best-practices that improve care and facilitate industry transformation.

The Academy offers a dynamic atmosphere with significant growth potential for employees. If you are interested contributing to a member-centric, creative, and collaborative workforce while deeply influencing the most significant institutions in healthcare, The Academy is the right place for you.

Position Summary

The CFO has overall responsibility for finance and accounting management, budgeting, financial reporting, ongoing development and monitoring of control systems, and regulatory compliance for the organization. Specific responsibilities include reliable and timely financial reporting to the Board of Directors and senior management team; alignment of long-term budgetary planning and cost management with The Academy's strategic plan; support and collaboration with the organization's teams; assistance to CEO and Board with best practices related to financial accountability, transparency, and activities consistent with the organization's business purpose; oversight of timely processing of accounting transactions;; accurate and timely filing of federal tax returns and periodic reports; responsibility and oversight of the organization's audits; and ongoing financial sustainability.

The ideal candidate will have strong CFO skills and experience as the company expects to grow rapidly in the next 5 years. Working under time pressure and deadlines will be a regular part of the job as the company regularly is presented growth opportunities that require extensive analysis and due diligence.

The successful candidate will be innately curious and willing to think out of the box as s/he analyzes a wide range of potential revenue growth scenarios for returns and risk. This role will be a member of the executive management team and will actively contribute to the development of financial models and participate in presentations to senior management and The Academy's Board of Directors. A major success factor for this role is the ability to work cohesively and effectively with the all levels of the organization, and related external stakeholders, including Board of Directors.

Previous healthcare and health services related experience is a plus in this fast-paced, entrepreneurial environment.

Core Responsibilities

Accounting

- Responsible for all day to day activities of financial management and reporting
- Develops and manages the annual budget in collaboration with the management
- Manages a small staff of in-house and at times external temporary resources to complete accounting work
- Serve as lead relationship with banks, facilities, and other Academy related vendors for arranging lease, financing, compliance and reporting
- Point person and accountable for tax reporting and compliance, working closely with select outside accounting and tax professionals
- Investigate and develop improvements to the existing financial reporting process and systems
- Develop and analyze financial data in order to appraise operating results

Financial Analysis

- Conducts “hands on” financial analysis as needed for special projects or growth opportunities
- Provide oversight of the annual budget process (preparation, monitoring and forecasting) including compiling information from teams and the establishment and implementation of short and long range financial goals and objectives of the organization
- Manages and owns all financial analysis templates, assists others (as needed) in using them
- Lead financial analyst in assessing and creating appropriate financial structures
- Multi-skilled financial resource, working with all levels of the organization and related external stakeholders to achieve organizational growth strategies.
- Investigates new financial structures; on a project specific basis.

Reporting & Compliance

- The primary compliance officer for accounting and reporting
- Tax compliance and reporting officer
- Finance specific reporting officer, as needed
- Able to present complex financial structures so that they can be easily understood by a wide audience
- Uses speaking and group presentation skills to successfully engage with relevant internal and external stakeholders
- Develops and issues monthly management /performance reports with latest financial performance results.
- Develops and issues quarterly financial performance and covenant compliance reports for lenders

Education, Qualifications and/or Work Experience Requirements

- Minimum undergraduate degree in accounting, economics or related quantitative field
- 15+ years of related experience and professional accounting degree MBA or CPA preferred
- Healthcare/health services experience and/or significant financial exposure to health services investments preferred
- Command of accounting and stays current with GAAP and investment reporting requirements
- Highly organized with the ability to multi-task and provide reports and analysis under tight deadlines.
- Commitment and attention to detail and accuracy in all things.
- Highly proficient in the Microsoft office suite with strong skills in excel related analytic templates
- Executive level written and oral communication skills with the ability to present convincingly.
- Experience in working with Board of Directors, banks and financial intermediaries a definite plus
- Desire and ability to work independently for substantial periods of time with a high degree of autonomy
- Supervisory experience is required
- Experience working for private equity-backed companies a plus

Benefits

The Academy recruits, rewards, and retains employees by leading the local labor market in total compensation, providing opportunities for employees to advance and develop their careers as a result of the fast-paced, high-growth, nature of our company. We are proud to offer a benefit package including comprehensive health benefits; a company matched 401(k); flexible benefits for dependent care, unreimbursed health care, and commuter expenses and paid time off program. In addition, eligible employees receive company paid: parking, life insurance, short-term disability, wellness program, and access to an on-site fitness facility.

Interested candidates should send cover letter, resume, and salary requirements to Holly Metz, Staff Consultant, via email at: holly@hmacademy.com. To learn more about The Health Management Academy, please visit www.academynet.com.

An Equal Opportunity Employer.