

# The Academy Connect With Confidence Plan

## Guiding Principle

The Academy is committed to providing a safe environment for all attendees by strictly following guidance from the WHO, CDC, State and Local governments, and the hotels in which our events are being held. Guidelines will vary by event, but our basic promise is keeping you and your loved ones safe.

## Attendee Code of Conduct

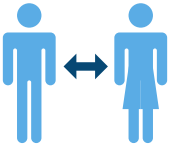



Your well-being is our number one priority. Here's what we're doing to protect your health and peace of mind so you can focus on getting down to business!

Attendee's will be asked to adhere to the following Code of Conduct:

- **All attendees** must have received the final dose of their COVID-19 vaccine at least two weeks prior to the event.
- **Wash Your Hands Often:** Hand sanitizer stations will be available throughout the event and we ask attendees to wash their hands thoroughly with soap and water for at least 20 seconds.
- **Wellbeing Check:** Monitor your health daily. Be alert for symptoms of fever, cough, shortness of breath or other COVID-19 symptoms. Stay in your room and contact the Event Planner if you are feeling unwell.



## Standard Safety Measures At Each Event

Social Distancing	Vaccines	Registration	Low-Contact Meals
 <p>The Academy will make best efforts to utilize outdoor space as much as possible.</p> <p>When indoors, extra space will be provided to allow attendees to spread out.</p> <p>The Academy will commit to convenient and frequent reminders around attendee wellbeing.</p>	 <p>The Academy will require all registrants and staff to have received their final dose of the COVID-19 vaccine at least two weeks prior to the event in order to attend.</p>	 <p>The Academy will eliminate on-site registration whenever possible. Your name tag, tent, and other deliverables will be provided to you during hotel check-in or delivered to your room.</p>	 <p>Food and beverage will be provided through low-contact way (i.e., pre-packaged or served by an attendant).</p> <p>Outdoor space will be utilized whenever possible for meal functions.</p>

Additional safety precautions will be tailored for each event based on the number of guests, timing, and location.

Contact us for more information at [allison@hmacademy.com](mailto:allison@hmacademy.com)